

**ANSWERS TO QUESTIONS OF THE RFQ FOR ARCHITETURE,
ENGINEERING AND MASTER PLANNING SERVICES – August 17, 2004**

Q. What is the estimated timeline of this project. Will this be a multi-year project.

A. Timelines will be established on a project-by-project bases. Multi-year projects
are not anticipated as part of this GCA.

Q. Is this project expected to be completed in one or multiple phases/contracts?

A. It is anticipated that there will be multiple phases and contracts.

Q. Can MaineDOT provide an inventory list of these facilities? Does this include equipment? Utilities? Rest areas and associated infrastructure? Salt Sheds.

A. MaineDOT will provide an inventory list of buildings, equipment, utilities, rest areas, and salt sheds.

Q. What information is available on each structure/facility? Will a "walk-through survey" or a complete "structural evaluation" be necessary for each structure/facility?

A. Basic information is available on most facilities. Walk through surveys and complete structural evaluations may be required for selected structures or facilities.

Q. Are plot plans available for each facility owned? Will any title/deed work be required or will MaineDOT be responsible for this.

A. Typically, right of way plans are available for facilities. Title and deed work may be required.

Q. Does MaineDOT have a "7 to 5 Division" relocation strategy partially or completely developed? Are there any restructuring reports or studies that are available for review?

A. MaineDOT has a unit review report that is available for review in hard copy or we can e-mail it as an attachment. Please provide address for a hard copy or an e-mail address. Please note that this is a very large file to e-mail.

Q. Is the master plan intended as purely a facilities oriented study or also an assessment of operations, policies and procedures?

A. This is intended as a facility and buildings master planning GCA.

Q. Does the MaineDOT require an updated Consultant Questionnaire along with our submittal?

A. We do not require an Updated Consultant Questionnaire as long as we have one on file.

Q. We are awaiting word from the US Small Business Administration Section 8-A designation as a Small Disadvantaged Business. While we won't have the final word back from SBA in time for the August 23 submittal, we expect it within a month or so after that date. Would that have any impact on your contracting review?

A. This will have no impact on our review.

Q. Does this multi-year GCA encompass master planning for personal or equipment as well, or just facilities and land?

A. This GCA is intended for facilities and land.

Q. Is there a previous master plan or architecture/engineering planning done for the MaineDOT that is available for review?

A. No

Q. Do subconsultants for all anticipated services need to be identified in the quals package, or can firms be added at a later date?

A. It would be beneficial to your company to submit these quals with your package. However, they may be added at a later date.

Q. Are DBE's required for this contract.

A. Consultants must make a good faith effort to include DBE firms in all aspects of MaineDOT projects.